

Customer Service 1-866-503-1666 1-315-636-4440

**General Leader Controls:**

- \*2 (C)= Lock/Unlock Conference
- \*3 (D)= Dial out to another participant
- \*5 (L)= Lecture Mode
- \*6 (M)= Mute Me Toggle
- \*7 (R)= Start/Stop Recording
- \*8 (T) = Roll Call

**General Participant Controls:**

- \*6 (M) = Mute Me Toggle

[www.syntela.com](http://www.syntela.com)



Name \_\_\_\_\_

Leader Passcode \_\_\_\_\_

Participant Passcode \_\_\_\_\_

Audio Conference Number \_\_\_\_\_

Web Meeting Room \_\_\_\_\_

